

# PMB&SC Ltd (Cardiff Bay Yacht Club)

## Members Minutes of the Meeting of the Council of Management Monday 20th April 2026 18:30

The identity of individuals required to take actions subsequent to this meeting are shown in the 'Action' Column.

| Council of Management, Membership for 2025/26 |                |                                           |
|-----------------------------------------------|----------------|-------------------------------------------|
| <b>President</b>                              | Idris Dibble   | <b>Vice President</b>                     |
| <b>Commodore:</b>                             | Huw Bumford    | <b>Vice-Commodore:</b> John Lewis         |
| <b>Rear Commodore:</b>                        |                | <b>Secretary</b> Roger Wallington         |
| <b>Treasurer</b>                              | James Dwyer    | <b>Membership Secretary</b> Andy Willmott |
| <b>Sailing Secretary</b>                      | Nick Hankins   |                                           |
| <b>Training Centre Principal</b>              | Matt Sayer     |                                           |
| <b>Elected Members</b>                        |                |                                           |
| Paul Akerman                                  | Mike Steel     | Alan Thorne                               |
| Mike Kenrick                                  | Harvey Preston |                                           |
| <b>Co-opted Members</b>                       |                |                                           |
| Simon Gadsby                                  |                |                                           |

**Present:** Huw Bumford (HW), Roger Wallington (RW), Andy Willmott (AW), Mike Kenrick (MK), Nick Hankins (NH), Alan Thorne (AT), Idris Dibble (ID), John Lewis (JL), Mike Steel (MST), Paul Ackerman (PA), James Dwyer (JD), Simon Gadsby (SG), Mark Cheeseman (MC)

| Item     | Minute                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Action |
|----------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|
| <b>1</b> | <b>Apologies.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |        |
| 1.1      | Matt Sayer (MS), Harvey Preston (HP)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| <b>2</b> | <b>Minutes of Last Meeting:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |        |
| 2.1      | The draft minutes of the meeting on Monday 16 March 2026 were adopted as a true and accurate record of that meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                |        |
| <b>3</b> | <b>Correspondence:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |        |
| 3.1      | NH stated that the WKA's Membership fee would not be reimbursed in line with CBYC's normal procedures. However, the boats had not yet been removed and it was agreed that if there was no progress from the office then it was an option to store the boats on shore because it had already been communicated that the berthing would not be renewed.                                                                                                                                                                                               | NH/MC  |
| 3.2      | JL reviewed the statements of [REDACTED] and witnesses collected as a Formal investigation due to behavioural issues [REDACTED] [REDACTED], in the Clubhouse Bar. It was agreed by a majority to ban [REDACTED] from the Clubhouse Bar for 2 months and [REDACTED] to be banned permanently. Also issue a final warning to [REDACTED] regarding behaviour contrary to the Members Code of Practice.<br><br>HB and RW reviewed the behavioural issues reported by staff against [REDACTED]. It was unanimously agreed that a sanction of 3 Month ban | RW     |

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|          | <p>on his attending the Clubhouse Bar would be applied together with a Final warning.</p> <p>The shoes reported missing from the Ladies changing room had now been returned. HB reviewed the Informal discussions that he had with [REDACTED] and indicated that while there was no evidence that they were deliberately stolen, the fact that they were appropriately sized and that the bar was open and they were present on their boat during the week following, when they could have been handed in, requires some follow up sanction. It was agreed that a Final warning be given that if any issue arises in the future that contravenes the Members Code of Practice a sanction up to revocation of membership could be given.</p> <p>The complaint from [REDACTED] regarding the delays posting the February Members Minutes was reviewed, RW indicated when they had been completed and sent. HB agreed to take this up with the office.</p> | <p><b>RW</b></p> <p><b>HB</b></p> |
| 3.3      | <p>A request had been received to sponsor Gracie Allsop to help her attend the European Championships in Poland. It was unanimously agreed to sponsor her in the value of £200 [REDACTED]</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>HB/MC</b>                      |
| <b>4</b> | <b>Commodore's Review</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                   |
| 4.1      | The 'to do' list had been updated and any outstanding items would now be the responsibility of the next CoM.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                   |
| 4.2      | HB stated that there was nothing further to report regarding the Orion development.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                   |
| 4.3      | HB stated the previous opportunities regarding the Cardiff Cruising site were being actioned as necessary.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                   |
| 4.4      | As the signed audited accounts were not available in time the previously agreed AGM date of the 13 <sup>th</sup> May will be put back until 20 <sup>th</sup> May. The membership development plan had been withdrawn for the time being and all officers reports bar the Training School had been received. Postal notification should be sent on the 24 <sup>th</sup> April and electronic on 27 <sup>th</sup> April. Documentation should be online by that date.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>MC</b>                         |
| <b>5</b> | <b>Financial Report</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                   |
|          | Report previously circulated                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                   |
| 5.1      | <p>The current financial position is worse than the same period last year, the deficit being £96k, the main issues being with the bar and restaurant. It was considered that in comparison with other similar outlets pricing was reasonable which brings into question staffing management and inventory/wastage issues. It was agreed unanimously that HB/AT would investigate in detail and include the GMs views.</p> <p>Considerable wastage can take place due to over estimation of demand on major activity periods and due to the lack of proper storage facilities food cannot be prepared utilising best practice and overproduction cannot be stored. Margins are not being achieved, gross profit margins should be in the order of 60% and they are</p>                                                                                                                                                                                   | <b>HB/AT</b>                      |

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|           | considerably less than this, and KPIs not maintained. Questions were also raised over management of resources.<br><br>JD stated that that some £40kpa has been lost in interest income due to spend on refurbishment. Current cash available was about [REDACTED] and that on deposit about [REDACTED], sufficient for ongoing operational requirements.                                       |                            |
| <b>6</b>  | <b>Operations Report</b>                                                                                                                                                                                                                                                                                                                                                                       |                            |
|           | No written or verbal report.                                                                                                                                                                                                                                                                                                                                                                   |                            |
| 6.1       | HB/RW stated that the owner of [REDACTED] had been interviewed again and has put in place facilities elsewhere and expects to remove the pinnacle from the marina by mid-summer. This will free up extra space for more smaller vessels.                                                                                                                                                       |                            |
| 6.2       | There was no update regarding the Ely River speed limit signs                                                                                                                                                                                                                                                                                                                                  | <b>MC</b>                  |
| <b>7</b>  | <b>Activities</b>                                                                                                                                                                                                                                                                                                                                                                              |                            |
|           | Verbal reports.                                                                                                                                                                                                                                                                                                                                                                                |                            |
| 7.1       | NH stated that the Regatta would take place over the weekend of 22/23 May. ID stated that this clashed with the previously agreed Nimrod cup arrangements, both in use of the Bay and food availability for crews.                                                                                                                                                                             | <b>NH/ID</b>               |
| 7.2       | No comps. had taken place due to weather issues. The first fishing talk was very successful, and more are being planned.                                                                                                                                                                                                                                                                       |                            |
| 7.3       | There was no rowing activity to report.                                                                                                                                                                                                                                                                                                                                                        | <b>AW</b>                  |
| 7.4       | Previous social events were very successful. The New Year event tickets are on sale and 88 already sold. 66 tickets have been sold for the Mixed Tape event so far.                                                                                                                                                                                                                            | <b>AT</b>                  |
| <b>8</b>  | <b>Training School</b>                                                                                                                                                                                                                                                                                                                                                                         |                            |
|           | No report.                                                                                                                                                                                                                                                                                                                                                                                     |                            |
| <b>9</b>  | <b>Membership Secretary</b>                                                                                                                                                                                                                                                                                                                                                                    |                            |
|           | Verbal report.                                                                                                                                                                                                                                                                                                                                                                                 |                            |
| 9.1       | Only one interview took place, a fisherman, and his application was unanimously approved.<br><br>RW requested details of the proposal for the record.                                                                                                                                                                                                                                          | <b>AW</b><br><br><b>RW</b> |
| <b>10</b> | <b>AOB</b>                                                                                                                                                                                                                                                                                                                                                                                     |                            |
| 10.1      | Currently there were 16 registrations for the Shanghai cup and ID stated there were 9 for the Nimrod cup.                                                                                                                                                                                                                                                                                      |                            |
| 10.2      | MST raised the issue of berthing fees and suggested that there could be questions at the AGM. JD indicated that there is appropriate justification for the increase.                                                                                                                                                                                                                           |                            |
| 10.3      | RW introduced the Utility reports that previously had been presented to Flag Officers monthly from about 2019. Due to current circumstances these will now be produced quarterly and circulated to all CoM members. Questions on methodology to be directed to RW. A question arose over control settings, but RW indicated that he had no control over these, this was an operational matter. |                            |

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|  | <b>Date of Next meeting;</b> Scheduled for 18 <sup>th</sup> May 2026 at 18.30 in the Board Room. |  |
|  |                                                                                                  |  |
|  | <b>Meeting Closed:</b> 20.00 hrs                                                                 |  |