

PMB&SC Ltd (Cardiff Bay Yacht Club)

Members Minutes of the Meeting of the Council of Management Monday 19th January 2026 18:30

The identity of individuals required to take actions subsequent to this meeting are shown in the 'Action' Column.

Council of Management, Membership for 2025/26		
President	Idris Dibble	Vice President
Commodore:	Huw Bumford	Vice-Commodore: John Lewis
Rear Commodore:	Peter Askew	Secretary Roger Wallington
Treasurer	James Dwyer	Membership Secretary Andy Willmott
Sailing Secretary	Nick Hankins	
Training Centre Principal	Matt Sayer	
Elected Members		
Paul Akerman	Mike Steel	Alan Thorne
Mike Kenrick	Harvey Preston	
Co-opted Members		
Simon Gadsby		

Present: Huw Bumford (HW), Roger Wallington (RW), Paul Ackerman (PA), James Dwyer (JD), Peter Askew (PWA), Mike Kenrick (MK), Nick Hankins (NH), Alan Thorne (AT), Idris Dibble (ID), John Lewis (JL), Harvey Preston (HP), Matt Sayer (MS), Mark Cheeseman (MC), Mike Steel (MST)

Item	Minute	Action
	The Commodore made a statement regarding an ongoing HR investigation. The outcome will be communicated when the process has been completed. This was for information only and confidential. He also stated that a member, [REDACTED] whose membership has been revoked, had an arrest warrant issued in his name, regarding damage to cars, as he had failed to attend court.	
1	Apologies.	
1.1	Andy Willmott (AW), Simon Gadsby (SG),	
2	Minutes of Last Meeting:	
2.1	The draft minutes of the meeting on Monday 1 st December 2025 were adopted as a true and accurate record of that meeting.	
3	Correspondence:	
3.1	NH stated that the WKA had finally replied to requests regarding membership issues. A further meeting is to be arranged when it may be necessary to revoke the current arrangements.	NH
3.2	RW reported that Stage 2 of the Sports Wales Energy Saving Grant proposal had been submitted and an offer of £25k in support of a PV installation had been received that required acceptance by February 11th otherwise it will lapse. A full quotation had been obtained at about	

	<p>£62k which if the grant is accepted would provide for an IRR of at least 50%, the cost of capital being about 9%.</p> <p>HB confirmed it would be considered alongside other potential capital commitments.</p>	HB/JD
3.3	It was agreed that the previous decision on such courses stands.	
3.4	<p>Several verbal and written complaints had been received regarding Christmas/New Year opening. HB stated that the New Years opening provided for additional financial losses on top of the significant losses accumulated during the refurbishment period.</p> <p>HB agreed to write to the written complaints.</p>	HB
3.5	<p>MC stated that the issue at the Pantomime resulted from lack of information provided. Staff present tried to help but unfortunately it resulted in a complaint.</p> <p>It was agreed that a section regarding 'Special needs' would be inserted on documentation in future.</p>	MC
4	Commodore's Review	
4.1	Both sub-groups reported that no progress there had been made.	
4.2	HB stated that there was nothing further to report regarding the Orion development and Cardiff Cruising.	
4.3	<p>JD and RW discussed the revised Governance paper indicating:</p> <ul style="list-style-type: none"> • the restrictions placed by the MoA/AoA/Byelaws • Directors Roles • Responsibilities, including those required by CA2006, of CoM members and the GM • Committee structure • KPIs for each identified area. <p>This was very detailed as each director needed to understand the context of the proposal. A simplified presentation would be given at the AGM.</p>	JD/RW
4.4	<p>PWA report on the Waste Management sub-committee's suggestions. These were to:</p> <ol style="list-style-type: none"> 1. Inform the membership of the difficulties created by not sorting waste properly and the extra costs involved if the contractor refuses to remove such waste especially if it contains hazardous waste. Members would be requested to take their waste home. 2. Have security cameras covering the containers and yard staff regularly inspecting the contents. If inappropriate items have been deposited, the culprit will be identified, spoken to, and if they re-offend, they will have their membership terminated. 3. The containers are fenced in, access is by swipe card which allows yard staff to identify the culprit by regular inspection by them. Offenders receive one warning, a second offence terminates their membership and berthing contract forthwith. <p>MC stated that this would involve considerable staff time. It was agreed to progress with the first suggestion initially.</p>	<p>PWA</p> <p>HB/PWA</p>

4.5	JD stated that he was still discussing with HSBC if cash could be transferred to CBYC at branches.	JD
4.6	RW confirmed that company law had changed and that all directors must be digitally identified. The next P.M.B.&S.C. Ltd Confirmation Statement is due in May 2026 and the Digital IDs of all directors attached. Failure to comply could result in significant fines initially and potentially P.M.B.&S.C. Ltd being de-registered. JD stated that the club would lose its credit rating. RW confirmed this would be disastrous for the club as it would not be able to function as currently. Some IDs had already been provided.	CoM members
4.7	RW stated that on the assumption that the AGM would take place on 25 th March the following key dates applied: <ol style="list-style-type: none"> 1. Requests for nominations during the 1st week of February 2. 21st February – last day for receipt of nominations for CoM 3. Officer's annual reports to be received by 23rd February 4. CoM to approve Officer's papers, agenda, accounts and any proposed resolutions, 16th February. 5. Invitation, Agenda, Accounts and Officer's papers to be sent by 27th February (post) or 2nd March (email). <p>These timings set other action dates.</p> <p>RW also stated that the Invitation for Nomination should include a statement concerning digital IDs.</p> <p>It was agreed that CoM members seeking re-election confirm this with RW to enable succession planning.</p>	RW/MC RW/MC CoM Members
5	Financial Report	
	Verbal Report	
5.1	It was confirmed that the Auditors has no issues with the 24/25 accounts and that a surplus of about £14k is to be expected. In December the loss was expected to be about £40k even after steps to minimise costs.	
5.2	The capital budget for 25/26 is being developed and a decision made on priorities by the end of January.	JD
6	Operations Report	
	Previously circulated inc. VC and RC.	
6.1	MC stated that there had been a mixed bag of applicants for the current vacancies.	
6.2	There had been a flood caused by a glass washer fault. This had been swapped out but it was estimated that about 500 litres of water escaped.	
6.3	An issue had arisen regarding credit card machines, and the operating company required full details of directors as the Companies House data available did not match. RW confirmed that the data available in the public arena on CH website only included director's correspondence address not their private address. RW provide JD with this information.	

6.4	MC stated that Berthing fees for 2026 need to be agreed. JD stated that in the past few years' fees had not risen in line with costs and a realistic increase of 15% is required. It was agreed that HB/JD/AT would discuss.	HB/JD/AT
7	Activities	
	Verbal reports.	
7.1	The cost of hiring RIBs was referred to the Training School. The revised proposal for 110 Platinum berths was discussed. It was agreed that a joint proposal with the Membership Development Plan be put forward at the AGM for members approval. Some amendments would need to be drafted that require Special Resolutions. The water depth, regarding the development only, had been discussed with the Harbour Authority who had found minimum depths of 2.9m. A full survey report is available. A programme is being developed for this year's activities. ID stated that the BHF race will take place on 31 st August.	MS HP
7.2	67 boats and 247 anglers attended the recent Cod Comp but fish were sparse. £850 was donated to the RNLI. The summer Open is being organised and some 70+ boats are expected.	
7.3	No report	
7.4	A full social activity is being planned, and a calendar will be published shortly.	AT
8	Training School	
8.1	Verbal report.	
8.2	Interest from two prospective people had been received for PM's replacement. It was agreed to go back to the market. MS stated that he was not standing for re-election.	MS
9	Membership Secretary	
	Report previously circulated.	
9.1	All applications recommended by AW were approved unanimously.	AW
9.2	There was some progress on the new Membership process, but it should be taken together with the Development plan. The revised Development Plan was discussed and agreed to be presented with the Marina Plan as 7.1 above.	AT/AW
10	AOB	
10.1	MK requested information on unloved boats progress. As agreed at the December CoM two members were to be issued with Notices to Remove, but the pinnacle remained an issue.	HB
10.2	ID requested if the shallow water reported to the HA had resulted in any action.	HB
10.3	HP requested information on the new HA speed limit in the Ely river. MC stated there was no feedback. It was agreed to follow up.	MC

	Date of Next meeting; Scheduled for 16 th February 2026 at 18.30 in the Board Room.	
	Meeting Closed: 20.17 hrs	