

# PMB&SC Ltd (Cardiff Bay Yacht Club)

## Members Minutes of the Meeting of the Council of Management Monday 20<sup>th</sup> October 2025 18:30

The identity of individuals required to take actions subsequent to this meeting are shown in the 'Action' Column.

Council of Management, Membership for 2025/26		
<b>President</b>	Idris Dibble	<b>Vice President</b>
<b>Commodore:</b>	Huw Bumford	<b>Vice-Commodore:</b> John Lewis
<b>Rear Commodore:</b>	Peter Askew	<b>Secretary</b> Roger Wallington
<b>Treasurer</b>	James Dwyer	<b>Membership Secretary</b> Andy Willmott
<b>Sailing Secretary</b>	Nick Hankins	
<b>Training Centre Principal</b>	Matt Sayer	
<b>Elected Members</b>		
Paul Akerman	Mike Steel	Alan Thorne
Mike Kenrick	Harvey Preston	
<b>Co-opted Members</b>		
Simon Gadsby		

**Present:** Huw Bumford (HW), Roger Wallington (RW), Andy Willmott (AW), Paul Ackerman (PA), James Dwyer (JD), Peter Askew (PWA), Mike Kenrick (MK), Simon Gadsby (SG), Nick Hankins (NH), Alan Thorne (AT), Idris Dibble (ID), John Lewis (JL), Mike Steel (MST), Mark Cheeseman (MC)

Item	Minute	Action
<b>1</b>	<b>Apologies.</b>	
1.1	Harvey Preston (HP), Matt Sayer (MS),	
<b>2</b>	<b>Minutes of Last Meeting:</b>	
2.1	The draft minutes of the meeting on Monday 15 <sup>th</sup> September 2025 were adopted as a true and accurate record of that meeting.	
<b>3</b>	<b>Correspondence:</b>	
3.1	RW stated that both JD and he had completed the new Companies House digital identification procedure but in his case there were other hoops to jump through.	
3.2	Further Operational Documentation had been received from WKA and NH to review and communicate with them and monitor the situation.	<b>NH</b>
3.3	RW confirmed that both [REDACTED] and [REDACTED] had been informed of CoMs decision.	
3.4	RW stated that Sport Wales had informed him that the grant of £25k was now available to CBYC. It was agreed to move forward and Sport Wales to be updated. A revised quotation PV to be obtained.	<b>RW/AT</b>
<b>4</b>	<b>Commodore's Review</b>	
4.1	HB stated that there was no further progress regarding the two sub-groups and they would report at the next CoM	

4.2	This issue concerning the catamaran trailer is still ongoing and thus cannot be used.	HB
4.3	HB stated that there was nothing further to report regarding the Orion development and Cardiff Cruising.	
4.4	HB introduce a paper on Governance. It was agreed that the general principals included should be used in future. RW indicated that the current Articles define the how CoM is constituted and managed on a day to day basis. A further proposal on management was also put forward and it was agreed that CoM members would review and discuss at the next CoM meeting in November.	CoM
4.5	It was stated that hazardous waste was being put in the club's waste compound for disposal and sometimes found in General Waste Containers. Biffa are refusing to remove such items. Yard staff are having to sort waste almost every day. As CCTV now covered the area it was possible to identify who was responsible. It was agreed that the membership would be asked to decide on which of several solutions was to be adopted to overcome the additional staff time and the cost of aborted collections.	HB
4.6	HB stated that cash would still be taken but members encouraged to use cards or BACs to transfer larger sums. JD to identify if cash can be transferred to CBYC at branches with a view to making a decision on procedure at the next CoM.	JD
<b>5</b>	<b>Financial Report</b>	
	Report included in Operations Report	
5.1	JD stated that the year-end forecast now indicates a small surplus provide that expenditure is carefully managed.	
5.2	Budget planning is underway for 2025/26 and draft budgets, including capital, will be submitted for CoM approval at Novembers meeting.	JD/MC
<b>6</b>	<b>Operations Report</b>	
	Operational report inc. VC and RC.	
6.1	6 members had been contacted by RW with a view to identifying a programme to clean their boats. Those who do not interact, including a further 4 members who had not responded to the original communications would be contacted by the GM regarding further action to be taken against them.	MC
6.2	The Club has been shortlisted for a UK National Award. The awards will be presented in Leicester on 26 <sup>th</sup> November.	
6.3	The Club's promotional membership campaign has been successful; 28 new Crew members being approved. It was agreed to continue the promotion until the end of November.	
6.4	Atlantic College were looking to link with CBYC for training purposes.	
6.5	Microsoft support for Windows 10 has ended and our IT support provider has upgraded the Club's server to Windows 11. This update caused system failure requiring the server to be fully reimaged. Consequently, some core systems (mainly Tills and Access Control) require re-installation. As of 17/10/25 systems are only partially restored and in need of further work.	MC
<b>7</b>	<b>Activities</b>	

	Sailing report previously circulated.	
7.1	<p>The first RIB has now been upgraded with hydraulic steering which is hugely beneficial. Initial feedback is very positive. It has now been released to Club sections for member orientation/induction and active use. The second RIB had finally been delivered to the local distributor for the engine and hydraulic steering to be installed. The delivery date is awaited.</p> <p>Supernova and 2000 open events being planned for May and October 2026 respectively.</p> <p>ID introduced his proposal for the Nimrod Cup, the details of which had been previously circulated. He stated that 12 boats had already expressed interest in the proposed format, based on the TARS format. TARS is possibly the largest fleet in Wales with 31 boats taking part.</p>	
7.2	The recent fishing comp. provided for a donation of £250 to Home Towers.	
7.3	AW stated that Introductory Rowing Sessions had not started yet.	<b>AW</b>
7.4	<p>AT stated that upcoming events include;</p> <p>25th October - Live Music - Motown – Sold Out</p> <p>22nd November - TBC</p> <p>11th December - Christmas Carol concert with the Penarth Rock Choir (Free to members)</p> <p>14th December - CBYC Children's Christmas Pantomime (Free - Near fully booked)</p> <p>20th December - Live Music – Joe 90 (Free to members)</p> <p>21st December - The Big Christmas Lunch</p> <p>2026 events are now being booked.</p> <p>Due to poor health, the 'Ceri Dupree' event scheduled for 22nd November will be rescheduled. An alternative act is being identified. 56 tickets had been sold but should any existing tickets holders choose not to attend the replacement then a full refund will be provided.</p>	<b>AT</b>
<b>8</b>	<b>Training School</b>	
8.1	No report.	
8.2	A revised operating plan is in development and will be presented to CoM at the November meeting.	
<b>9</b>	<b>Membership Secretary</b>	
9.1	Report previously circulated.	
9.2	All applications recommended by AW were approved unanimously.	<b>AW</b>
9.3	The new Membership process has not yet been fully written up and when finished will be sent to CoM members via WhatsApp.	<b>AW</b>
<b>10</b>	<b>AOB</b>	
10.1	MK stated that a Mayday call was not correctly sent and suggested that cards be provided to ensure correct transmission. It was agreed to include a reference to this in the next Commodores update. Cards are available on the Coast Guard website.	<b>HB</b>
10.2	PA stated that cars are parked in the disabled bays by members when leaving for a weekend cruise.	

	<b>Date of Next meeting;</b> Scheduled for 17 <sup>th</sup> November 2025 at 18.30 in the Board Room.	
	<b>Meeting Closed:</b> 20.40 hrs	