

PMB&SC Ltd (Cardiff Bay Yacht Club)
Members Minutes of the Meeting of the
Council of Management Tuesday 19th May
2025 at 18:30

The identity of individuals required to take actions subsequent to this meeting are shown in the 'Action' Column.

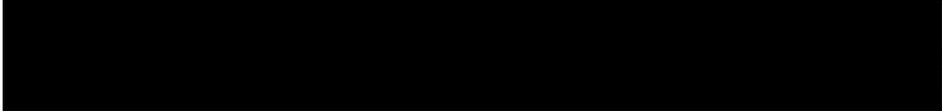
Council of Management, Membership for 2024/25			
President	Idris Dibble	Vice President	Jonathan Crofts Davies
Commodore:	Huw Bumford	Vice-Commodore:	John Lewis
Rear Commodore:	Peter Askew	Secretary	Roger Wallington
Treasurer	James Dwyer	Membership Secretary Andy Willmott	
Sailing Secretary	Nick Hankins		
Training Centre Principal Matt Sayer			
Elected Members			
	Paul Akerman	Mike Steel	Alan Thorne
	Mike Kenrick	Harvey Preston	
Co-opted Members			

Present: Huw Bumford (HW), Roger Wallington (RW), Andy Willmott (AW), Alan Thorne (AT), Paul Ackerman (PA), Matt Sayer (MS), James Dwyer (JD), Peter Askew (PWA) Idris Dibble (ID), Nick Hankins (NH), Jonathan Crofts Davies (JCD), Mike Kenrick (MK), Harvey Preston (HP)

Item	Minute	Action
	HB welcomed the new members to CoM; Johnathan Crofts Davies (VP) and Mike Kenrick (Elected Member).	
1	Apologies.	
1.1	Mike Steele (MST), John Lewis (JL)	
2	Minutes of Last Meeting:	
2.1	The draft minutes of the meeting on Monday 22 nd April 2025 were adopted as a true and accurate record of that meeting.	
3	Correspondence:	
3.1	A reply had been sent to the 707 Association regarding their assertion that the boat had been returned in an unfit condition and repaired incorrectly. RW confirmed that the operational management of the boat was totally within the control of the local 707 representative and that no damage had been reported for repair. The boat was available for inspection by the local 707 representative and no comments were made. No response has been received to date.	RW
3.2	The Membership transfer from Full Member to Associate Member of [REDACTED] was approved unanimously.	AW

3.3	RW had drafted a reply to ██████████ regarding Sailability. It was confirmed that this was to be sent.	HB
4	Actions Carried Forward from previous Meeting	
4.1	No correspondence apart from comments by members regarding the opening of the Clubhouse bar. To be dealt with in agenda item 5 vi.	
5	Commodore's Review	
5.1	It was confirmed that no written questions were received by the Treasurer or Secretary prior to the AGM. All resolutions were passed with the exception of Special Resolution 5c which concerned administrative amendments to the Articles to either bring them up to date or clarify the meaning in the light of previous experience. This will not affect governance. RW confirmed that retiring Directors and new Directors had been removed or registered on Companies House website and the revised Articles incorporating Special Resolution 5b had been received by Companies House within the required period.	
5.2	It was confirmed that ██████████ had removed his boat from the club and that his membership had been revoked	
5.3	A surveyor's report on the suitability of the catamaran trailer is still awaited. It was confirmed that it is not to be used until cleared by the clubs insurers.	
5.4	The new 'To Do' list was introduced. It was requested that this list to be reviewed in readiness for a discussion at the next CoM.	CoM RW
5.5	There was no movement either with the external development or boundary issues.	
5.6	Members comments about the bar reopening have been very positive. There were a very few comments about one evening when a booked members group was present that caused some service issues. It was agreed that communication needs to be improved via the Commodore's Update.	HB/MC
5.7	It was agreed to discuss Facebook Accounts at the next CoM. It was suggested that the Byelaws require amendment to ensure that Club official sites are administered by a person(s) appointed by CoM.	RW
5.8	It had been reported that members are tying open the pontoon gates after hours that opened the whole of the compound and buildings to potential intrusion. It was also stated that the wiring controlling the gates had been removed. It was agreed that this will be discussed in more detail once the CCTV had been updated.	HB/RW/MC
5.9	HB proposed Simon Gadsby to be co-opted onto CoM to support NH and MS. JD suggested that the CoM size should in fact be reduced. The original CoM size of 14 had been determined at a time when CoM members actively managed day to day issues. This operational function has now been devolved to a full time General Manager. It was also stated that other clubs utilised a sub-committee structure to administer day to day activity issues headed by a CoM member thus significantly reducing workload. JD also stated that a board of CBYC size could manage a large corporate organisation. RW agreed that CoM should be managing the strategic development of the club and the tactical side being managed by the GM and sub-committees. It was	

	eventually agreed that Simon Gadsby be co-opted onto CoM by a split vote of 8 for and 2 against.	HB/RW
6	Operations Report	
	Report previously circulated.	
6.1	Due to the excellent take-up of the new facilities, income has increased, but that this is not yet reflected in the accounts. Cash in hand is approximately £500k that will meet current needs and should see the club over any issues regarding banking reaffirmation of signatories. A few unforeseen items may impact the capital spent but that it should be within budget.	
6.2	It was stated that the [REDACTED] could become a liability.	
6.3	<p>The Clubhouse is nearing completion; both the showers and sun terrace should be completed by the end of the week. This will allow the temporary toilets to be removed and the contractors compound returned to car parking. The temporary changing facilities will be retained until the changing areas are fully operational.</p> <p>It was stated that the lighting in the Members Lounge was very dim. This would be investigated. The Utility room, old office, was well kitted out.</p> <p>[REDACTED]</p>	AT
6.4	The first replacement RIB is due to be delivered on 20 th May.	
6.5	<p>MK stated that there were a number of unloved boats moored on the pontoons. He suggested that the wording of the Byelaws needs to be strengthened and acted upon. He stated that in a snapshot view of Gold, Riot and Antares were in bad condition and Lady Jasmin and several others were in poor condition. HP stated that CP had offered to review last year but that he had resigned before doing so. It was agreed to review and write to offenders.</p> <p>HP stated that during his term as RC, 9 offenders had received a warning letter. He agreed to provide a copy for MK.</p> <p>It was agreed that MK take on H&S issues vacated by SP.</p>	<p>HB/MK</p> <p>HP</p>
6.6	<p>MC reported that on Wednesday 14th May the Club was inspected simultaneously by the Food Standards Agency, Trading Standard and Cardiff Council Licensing department. They were acting upon a complaint received 'anonymously', although it could only have come from a person acquainted with the club who also had a good knowledge of the appropriate legislation. The Complaint included several allegations including but not limited to, 'passing off' substandard products as authentic, the use of unreputable suppliers and failure to comply with licensing legislation, including having a designated premises supervisor in place.</p> <p>The inspections were thorough and included hydrometer testing of spirits to confirm the ABV, extensive questioning on the Club's understanding of its licence and specified conditions along with the application of those conditions. They requested evidence of supply</p>	

	<p>chain and inspected food produce & storage. In addition, they reviewed all food safety and food production paperwork.</p> <p>Zero issues were identified throughout the scope of the triple inspection. All three departments ultimately concluded the complaint to be unfounded and therefore closed it out.</p> <p> This complaint was unequivocally frivolous and malicious and was aimed squarely at those, staff and members, who work so hard to deliver ongoing improvement of the facilities. CoM members were urged to try and uncover who made this allegation so that they could be dealt with under club procedures.</p> <p>AW raised the question of re-instating Sunday breakfasts. This was not approved as the previous take-up was very limited.</p>	HB/MC
7	Activities	
7.1	<p>Sailing report previously circulated. NH reported that the berthing agreement had been revised to include a 'use or lose' facility.</p> <p>The Dinghy section AGM had taken place. A request had been received to consider taking dinghies through the barrage, but this had not been approved. The prizes presented in future will be trophies as opposed to individual glasses. The glass prizes were often not collected whereas the trophies will be engraved and presented annually.</p> <p>As a result of the incident last year there will be a life jacket workshop on the 30th May. The suggestion of placing a VHF in the bar may not be possible due to licensing issues.</p> <p>The Shanghai Cup is taking place this coming weekend but the numbers are disappointing, especially the Nimrod. The following weekend 20+ Supernovas will be taking part in their Open event.</p> <p>Cardiff University has had grant funding approved for their 707. Other local universities are progressing their own funding. Operations due to start in September.</p> <p>The Gaffers had a very successful evening open to prospective members. This was followed by Stuart Roberts, Force4, and Laurie Pavin of the Penarth RNLi giving an excellent lifejacket demonstration. The buffet provided by Steve Jones was overwhelming! The following day Martin Pound, an OGA member from Gosport and his dog Jack, set off from the club in his 19ft Cornish Shrimper to continue his broken circumnavigation of the UK escorted by club members. Six traditional boats locked out, only five returned having escorted Martin down to Lavernock Point on his way to the Wash – via Scotland!</p>	NH
7.2	The recent competition attracted 7 boats and about 15 anglers. £120 is due to be donated to a charity not yet decided.	
7.3	Barry YC had offered to provide one of their qualified coxes on 30 th . AW to discuss storage of the longboat with ST and report proposals at next CoM.	AW
7.4	AT stated that live music will be available for the Shanghai. Bookings are being made.	

8	Training Secretary	
8.1	Verbal report.	
8.2	The finances are not up to date and MS agreed to discuss with PM/ST	MS
8.3	The free workshops to date have all been well attended. Social media will be used to publicise future events.	
9	Membership Secretary	
9.1	Report previously circulated. There had been a previous issue with [REDACTED] but that was considered to be finalised. They would be on probation for 6 months. All prospective new members recommended were accepted by CoM unanimously.	AW
9.2	MS stated that the new members process opened up funding not previously being available. The new process was unanimously accepted. Changes to the application form and website will be required to action the new process.	AW
10	AOB	
10.1	RW stated the Confirmation Statement and payment had been made for PMB&SC Ltd.	
10.2	MS thanked CoM for financially supporting Gracie Allsopp's incredible achievement in representing GBR at the Optimist European Championship in Turkey later this month. Her parents were very grateful.	
10.3	HP raised the question of Risk Assessments following the recent west Wales paddleboarding incident and custodial sentence for the operator. It was agreed that legal oversight may be required. MS stated that sailing was covered by the RYA published statements but the fishing section has had issues in the past. It was agreed to put the Fishing Risk Assessment on the 'To Do' list. JD suggested that the sub-committee format to investigate particular issues such as this.	MC RW
10.4	NH suggested that the Regatta would take place on the 1st or 2 nd weekend in September.	NH
10.5	MS raised the possibility of flying the Pride flag during Pride month. It was agreed unanimously that this was possible subject to a statement being prepared beforehand to explain to members the inclusive nature of this request. It was also agreed to purchase a club burgee to be flown at the new flag pole.	MS MC
10.6	MK raised the issue of displaying club produce to encourage purchases. AT confirmed that a facility would be installed in the Members Lounge to display such items and also section trophies.	AT
17	Date of Next meeting ; Scheduled for 16 th June 2025 at 18.30 in the Meeting Room.	
	Meeting Closed: 20.20 hrs	