

PMB&SC Ltd (Cardiff Bay Yacht Club)

Members Minutes of the Meeting of the Council of Management Tuesday 22nd April 2025 at 18:30

The identity of individuals required to take actions subsequent to this meeting are shown in the 'Action' Column,

Council of Management, Membership for 2024/25		
President	Vice President Idris Dibble	
Commodore: Huw Bumford	Vice-Commodore: John Lewis	
Rear Commodore: Peter Askew	Honorary Secretary Roger Wallington	
Honorary Treasurer James Dwyer	Membership Secretary Andy Willmott	
Sailing Sec. (Acting) Nick Hankins		
Training Centre Principal Matt Sayer		
Elected Members		
Paul Akerman	Mike Steel	Stuart Preece
Alan Thorne		
Co-opted Members		

Present: Huw Bumford (HW), Roger Wallington (RW), Andy Willmott (AW), Alan Thorne (AT), Mark Cheeseman (MC), Paul Ackerman (PA), Matt Sayer (MS), Mike Steele (MST), Stuart Preece (SP), James Dwyer (JD), Peter Askew (PWA) Idris Dibble (ID)

Item	Minute	Action
1	Apologies.	
1.1	Nick Hankins (NH), John Lewis (JL)	
2	Minutes of Last Meeting:	
2.1	The draft minutes of the meeting on Monday 17th March 2025 were adopted as a true and accurate record of that meeting.	
3	Correspondence:	
3.1	Voting mechanisms at future AGMs will be progressed after the 2025 AGM and any necessary Article amendments put to the 2026 AGM prior to implementation.	RW
3.2	Inclusion of ICC Assessment put to Training School.	MS
3.3	It was agreed that whilst it was unfortunate that during the refurbishment period disabled toilet facilities were not available, suitable facilities could not be sourced locally nor could the existing temporary facilities be reasonably modified for disabled use. It was also noted that considerable funds had been approved by CoM in March	

	2025 to add a Hawk 20 to the existing Saleability fleet. The Hawk has been delivered, and it was currently being used in courses and TARS on Thursdays. HB/RW to reply to Charles Felgate.	HB/RW
4	Actions Carried Forward from previous Meeting	
4.1	HB stated that Jonathan Croft-Davies has agreed to become Vice President and Idris Dibble has agreed to become President. This was approved unanimously.	
4.2	No written questions had been received for the AGM. PA agreed to be door keeper on the upstairs bar. All other arrangements progressing in time for a run-through on Tuesday 29 th .	RW/HB/MC
5	Commodore's Review	
5.1	HB confirmed that ██████████ had left the club as a result of sanctions imposed by CoM.	
5.2	HB reviewed the Formal procedures taken against ██████████ CoM approved unanimously the recommended sanction of removing his membership and berthing license from April 30 th . A notification to be sent to his registered email address.	RW
5.3	A surveyor's report on the suitability of the catamaran trailer should be available shortly.	
5.4	MC stated that fly tipping had stopped, and the overflow car park was now open for use. AW stated that there were issues with the pedestrian gate that needed investigation.	MC
6	Operations Report	
6.1	Report previously circulated.	
6.2	SP stated that as the Bay is not designated as a Bathing Area the HA does not carry out checks for viruses, only water clarity. MS stated that all CBYC activities are not classified as Immersion Sports and the internal Risk Assessments should take this into account. It was agreed that all sections using the Bay should be notified and members informed. HB thanked SP for his sterling work on H&S issues during his time on CoM.	HB/MC
6.3	The YTD loss is £69k due to late billing of Membership fees as a result of the AGM being delayed. Available cash is more than enough to meet short term needs and Building Project cost to date is £763k net of VAT.	
6.4	The Clubhouse is on schedule to reopen on 26th April at 6pm although the showers and toilets will not be available yet. Week commencing 28th April should mark the end of disruption to facilities, members and club activities. Temporary facilities will remain in place until temporary power and plumbing connections can be removed and affected internal walls and windows can be reinstated.	
6.5	There is no sign of the boundary swap taking place for a considerable period. Unfortunately, the existing main gate is providing for high maintenance costs and it was agreed that the installation of a quick reaction (QR) barrier would overall improve security, reduce costs and	MC

	<p>could be moved when the new entrance is installed. A maximum budget of £8k was approved unanimously.</p> <p>SP stated that a specification had been previously developed, and a copy would be sent to MC.</p>	SP
6.6	<p>In March 2025, CoM approved a plan to replace RIB 5 this year and RIB 1 in around 18-24 months. A budget of £20k was approved to replace RIB 5 with a used RIB reutilising the existing outboard.</p> <p>White Water Marine (WWM), a local Honda dealer, was invited to submit their best price. CBYC has a longstanding relationship with Honda who sponsor the larger angling competitions each year including the summer competition and annual Cod Comp. They have expressed a longer-term aspiration to work with CBYC. An offer of a replacement RIB at cost price, £22,650 (inclusive of Vat) has been received that also includes a new Honda outboard. Normal retail price of the package is £35,912. In addition, if the Club chooses to purchase this RIB, then the team at WWM will provide support in reselling the club's existing boat.</p> <p>Additionally, CoM's medium-term plan is to replace a second RIB in 2027. Honda have agreed that the offer presented could be extended to a second RIB at the same price. If the Club decided to accelerate the replacement plan by taking up the offer it would provide for an improved specification and achieve an overall saving of £26,524 against standard retail price. Delivery of the second RIB would be in late 2025.</p> <p>Acceptance of this offer would allow the two 60HP engines on the existing RIBs to be recovered and used to replace older Suzuki engines on RIBs 3&4 which in turn could be sold on with RIBs 1&5.</p> <p>CoM discussed the advantages of this offer and whilst it involved bringing forward approved expenditure it agreed the benefits significantly outweighed any disadvantages. CoM approved this proposal subject to additional quotations being obtained.</p> <p>CoM also requested that Pete Muskets and Rob Ingram be thanked for their hard work in putting together this package.</p>	MC HB/MC
7	Activities	
7.1	There was no sailing report.	
7.2	The Fishing section donated £205 to Velindre Hospital as a result of the latest comp.	
7.3	Storage location for the rowing boat is still awaited. AW to provide text for next Commodore's update.	AW
7.4	AT stated that live music will be available on opening evening and that a full schedule of events had been compiled up until Christmas.	
8	Training Secretary	
8.1	Verbal report.	
8.2	Reduce cost courses are now open to volunteers.	MS/NH
8.3	MS stated that he was the clubs Safeguarding Officer, and that Claire Allen had agreed to be his deputy. In the last two years CoM had	

	approved new Club documentation and that these were living documents. It was agreed to review and update where necessary.	RW
9	Membership Secretary	
9.1	Report previously circulated.	
9.2	All prospective new members recommended were accepted by CoM unanimously.	AW
9.3	RW circulated a revised New Members Procedure flow chart that separated processes from data collected that made the actions more visible. This to be discussed at May CoM.	
10	AOB	
10.1	ID stated that a few boats were looking very unloved and dirty and that this did not enhance the reputation of the club, especially amongst the public overlooking the marina. It was agreed to review at the next CoM.	RW
17	Date of Next meeting ; Scheduled for 19 th May 2025 at 18.30 in the Meeting Room.	
	Meeting Closed: 19.15 hrs	